

Minutes
Meeting Title: Leicester Safeguarding Children Board Meeting
Date: 20th September 2018
Venue: Room G.01, City Hall, Charles Street, Leicester

Name	Role	Agency	Present	Apologies	Absent
(The Chair)	Independent Chair of the LSCB	Independent	✓		
(AT)	Lay Member	LSCB	✓		
(ASp)	Consultant Nurse, Safeguarding Children and Adults	Leicester Clinical Commissioning Group		✓	
(AEJ)	Designated Doctor for Safeguarding Children	Leicestershire Partnership NHS Trust	✓		
(AC)	Deputy Chief Nurse	Leicestershire Partnership NHS Trust		✓	
(BB)	Head of Service (HoS)	DLNR Community Rehabilitation Company	✓		
(CT)	Director of Social Care and Early Help	Leicester City Council	✓		
(CS)	Headteacher, <i>City Primary Heads Representative</i>	Education	✓		
(CW)	Director of Nursing and Quality	Leicester Clinical Commissioning Group	✓		
(CM)	Head of Service	CAFCASS		✓	
(JH)	Designated Nurse, Children and Adult Safeguarding	CCG	✓		
(JB)	Principal, Representing Secondary Heads	New College Leicester	✓		
(MD)	Head of Serious Crime	Leicestershire Police	✓		
(MH)	Senior Operational Support Manager	HMPPS, Nation Probation Service	✓		
(NT)	Children's Service Manager	Barnardos	✓		
(PT)	Director of Learning & Inclusion	Leicester City Council		✓	
(PP)	Head of Law, <i>LSCB Legal Advisor</i>	Leicester City Council	✓		
(RH)	LLR CDOP Public Health Consultant	Leicester, Leicestershire & Rutland CDOP			✓
(RL)	Director of Adult Social Care	Leicester City Council		✓	
(RT)	Director of Public Health	Leicester City Council			✓
(SR)	Lead Member, <i>Participant Observer</i>	Leicester City Council		✓	
(SI)	Deputy Principal, <i>Further Education Representative</i>	Leicester College	✓		
(SH)	Director of Clinical Quality	University Hospitals Leicester NHS Trust	✓		
(SF) - Attended from 11am	Strategic Director Social Care & Education	Leicester City Council	✓		
(TB)	HoS Children's Safeguarding and Quality Assurance,	Leicester City Council	✓		

In Attendance

Name	Role	Agency	Role at Meeting
(DT)	Head of Service, IAC	LCC	Presenting Private Fostering report
(JBW)	CAMHS	LPT	Presenting CAMHS related assurance report
(NK)	Assistant Director	LPT	Representing LPT and deputising for Dr Anne Scott
OR	Admin and Business Support Officer	LSCB	Minutes and Business Support
(PW)	HoS, CAMHS	LPT	Presenting CAMHS related assurance report
(PrP)	Policy Officer	LSCB	Advisor to the Board
(RS)	HoS, Children in Need	LCC	Presenting CSE related assurance report

1.	Welcome, Introductions and Apologies.
1.1	The chair welcomed attendees and noted apologies. JB was introduced to group as a new Board member, representing Secondary Heads and NK was also welcomed as the deputy for XXX, representing LPT.
Part 1	LSCB Strategic Board Business
2.	Minutes and matters arising from Board meeting on 23.07.2018 <ul style="list-style-type: none"> • Strategic Board Meeting Minutes • Action Log • LSCB Forward Plan
2.1	<p>The minutes of the LSCB Strategic meeting that took place on 23.07.2018 were agreed as an accurate record. It was confirmed that all actions are complete or in progress.</p> <p>The following updates to actions were provided:</p> <p>AP12/18 CW agreed to chair and coordinate an urgent senior leadership multi-agency partnership meeting regarding increase in CAMHS assessment and treatment waiting times.</p> <p>CW confirmed that she has met with CT and SF and outcomes have been achieved. The action is now complete. Further discussions around CAMHS assessment and treatment times will take place within item 9 of today's meeting agenda.</p> <p>JDF confirmed that actions AP17/18, AP19/18, AP20/18, AP21/18 and AP22/18 are now complete.</p> <p>AP18/18 JDF to draft a letter to go to Leicester city schools regarding Early Help to be sent via the LSCB Office on behalf of the Chair</p> <p>JDF confirmed that this action is in progress and she is awaiting information before being able to complete. Confirmation will be provided to the Board Office when this is completed.</p> <p>It was requested that the LSCB Forward Plan be re-sent to the group with correct dates.</p>

3.	Chair's Update <ul style="list-style-type: none"> • Working Together 2018 • Meeting re Transitional Arrangements
3.1	<p>The Chair confirmed that she met with the CCG, Leicestershire Police and Children's Services on 2nd August. Discussions took place around what the transitional map may look like in terms of changes to safeguarding arrangements. The Chair noted that it was a constructive first meeting and it was established that the Chair's role will be to ensure that the Board continues to exist until the publishing of arrangements. The cut-off date for publication is July 2019, with September 2019 the date for implementation of the arrangements.</p> <p>The Chair noted a willingness to ensure that the process is done correctly and only changes that will effectively make a difference will be made. Consideration of better alignment at a system level and discussions around what type of models they may be also took place. A requirement to have independent scrutiny was also noted.</p> <p>In summation, it was agreed that it is business as usual and all existing functions will continue to exist. It was confirmed that some safeguarding boards are maintaining slimmed down but existing structures in other areas.</p> <p>It was noted that a meeting has been scheduled to meet with colleagues based in Leicestershire county and a date to meet with the Board after key proposals are agreed, will take place.</p> <p>The Chair informed the group that she has also had meetings with UHL, LPT and Police to receive reassurance around the agencies' safeguarding practices. The Chair also visited the A&E Department of the Leicester Royal Hospital, University Hospitals of Leicester and noted a very good join up of services.</p>
4.	Core Business and Chairs (CBC) Executive Highlight Report <ul style="list-style-type: none"> • LSCB Annual Report 2017/18 • PAAG Highlight Report • LSCB Risk Register
	Core Business and Chairs Executive Highlight Report <p>The Chair presented the CBC Highlight Report and confirmed that all changes were agreed. It was noted that the report provides an update on strategic priority areas and the progression of work by LSCB sub-groups.</p>

4.1	<p>Annual Report 2017/18</p> <p>The Chair provided significant thanks to BC for pulling together the report and also thanked Board members who contributed.</p> <p>The Board unanimously agreed to formally sign off the Annual Report.</p>
4.2	<p>PAAG Highlight Report</p> <p>JH presented the PAAG Highlight Report, including the critical messages to the group. It was noted that it is the PAAG's remit to ensure that key messages are followed up and reported back to the Board.</p> <p>MD and SI raised key point 3: <i>The significant increase in the number of Rape victims under 18 managed by the Police</i>. It was confirmed that Crime Data Integrity was looked at by HMIC and noted issues with recording of crime. It was stated that there are likely a few different factors combining to bring the number up, including better and more robust recording of offences. It was noted that the number is expected to level out now and is not likely to decrease significantly. BB noted that Nottinghamshire Police have experienced a similar increase regarding rape, along with increases in violent crime, and theft etc. JH noted that this is not necessarily a bad thing, as it could be due to increased reporting and recording. JB also noted that schools are getting better at informing children and increasing their awareness. It was noted that the PAAG will continue monitoring this data moving into the next quarter.</p> <p>It was confirmed that a meeting has been scheduled for 01/10/18, to consider the LAC (<i>points 4 & 5</i>) data required for the LSCB performance dataset.</p>
4.3	<p>LSCB Risk Register</p> <p>This item was discussed during item 13 of the agenda. AP23/18 It was agreed that quoracy for Initial Child Protection Conferences (ICPCs) be added as a risk.</p>
5.	<p>Feedback from other Strategic Partnerships and Partners</p> <ul style="list-style-type: none"> • Domestic and Sexual Violence and Abuse Executive Group: MD
5.1	<p>MD informed the group that the new Deputy Chief Constable, RN, is now in role and has proposed a joined-up children and adults meeting covering LLR. This will cover children experiencing a range of vulnerabilities and will look to pull operational groups together. It was noted that a letter is to go out to strategy leads within next two weeks to arrive at a suitable date. Upon discussion, the group provided feedback regarding the importance that children are not missed and will continue to come first.</p>

	<p>The Chair informed the group that she has met with Rob and was reassured, particularly around confirmation that the children’s agenda must be adequately addressed.</p> <p>CT agreed that the process requires careful management but is seen as a positive step. It was reiterated that children cannot be lost in other discussions and a balance between children and adults is essential. SI echoed the positive comments and raised an issue around age cut-off in terms of transitions. CW noted the need to be mindful that conversations are taking place around SEND and transitions, and that this should be a large part of this, and also that transition is seen as a natural progression and therefore there should not be an age cut-off. The issue of vulnerable children possibly living with vulnerable adults was also noted.</p> <p>In terms of feedback to RN, the group agreed that this is a positive step and they are looking forward to hearing further updates and impact.</p> <p>MD informed the group that the HMIC are currently conducting a National PEEL Inspection, which is likely to focus on CSE and Domestic Abuse.</p> <p>CW noted a joint statement between Local Authority (LA) and CCG has been completed and will go to Ofsted, CQC and the minister of the Department of Health. It was noted that the written statement is effectively an action plan and it was agreed that the Board should have sight of this. AP24/18 CW agreed to provide this to the Board at a future meeting.</p> <p>JDF informed the group of a Youth Service proposal, in which roles have been amalgamated. It was confirmed that project group has been set up and potential implications have been assessed. JDF will provide key updates at future meetings. The group were also informed of a review of young people in young offender institutes due to take place. Young people are currently being reviewed as part of a selection process for the review. The desired outcome of the review is to track how well young people are supported in terms of rehabilitation.</p> <p>CW noted that the Future in Mind Transformation Plan has been approved by three CCGs and has gone through the Health and Wellbeing Boards for scrutiny. It was confirmed that the plan will be shared with NHS England and published in October of this year.</p>
Part II	LSCB Spotlight: Early Help and Front Door
6.	National Probation Assurance Report

6.1	<p>MH presented NPS assurance report and provided context and background around changes within probation system, noting that further changes nationally are expected. The group were also informed that a regional structure change is currently in progress and Leicestershire will move from the Midlands to East Midlands, which should provide better alignment.</p> <p>It was noted that NPS generally manage high and very high-risk offenders. MH stated that pulling out quality local data is a challenge and that NPS has relevant policies and procedures, and staff have been made aware of the LLR LSCB procedures/website to access these. Assurance was provided around the fact that the neglect toolkit has been circulated. In terms of quality assurance, NPs were recently inspected by HMIP and the full report is due in October. In terms of initial feedback, an overall good rating has been achieved, with case assessment scored as outstanding.</p> <p>MH informed the group that whenever an offender under probation supervision is charged with a serious sexual or violent offence, the need for a Serious Further Offence (SFO) review is considered. Any appropriate learning around this will be provided at a future Board meeting.</p> <p>The Chair thanked MH for a very thorough assessment.</p>
7.	Community Rehabilitation Company Assurance Report
7.1	<p>BB presented the CRC assurance report and noted that they are subject to annual inspections and agreed with MH that obtaining useful local data is a challenge. It was noted that the structural split has been hard work and has made things more complicated. It was confirmed that the separation between NPS and CRC will continue.</p> <p>The CRC generally manage medium risk offenders, however it was noted that this can be misinterpreted, as medium offenders covers a huge range. The definition is that they have the potential to cause serious harm, but not imminently. This can be very difficult to manage and includes a significant amount of domestic abuse perpetrators.</p> <p>BB informed the group of the national shortage of qualified probation officers. This was noted to be a national issue and the national training strategy is still not producing enough officers and there are significant funding issues.</p> <p>It was confirmed that inspections have a heavy emphasis on safeguarding. Every Case Essentials, a clear, one-page document which advises what needs to be done was discussed with the group. AP25/18 BB to send the CRC Safeguarding Internal Audit action plan to be shared with Board, along with a related progress report.</p>

	<p>AP26/18 BB requested contact point at CSC. CT to send information to both NPS and CRC.</p> <p>In summation, BB noted that there is a very strong safeguarding element current inspection and the report is to be published just after Christmas 2018.</p>
8.	Youth Offending Service: HMIP Training Inspection Feedback
8.1	<p>JDF provided headlines in relation to the YOS HMIP Training Inspection and noted that feedback was very positive and picked up key strengths. It was noted that if they were to give a grading, it would be 'good'. Issues were stated around there being too many targets, and the joining up of plans.</p> <p>The Chair provided congratulations from the Board to the YOS team.</p> <p>CT noted a decrease in demand within the Youth Offending Service (YOS), with over a 50% reduction, which has subsequently led to cuts in partnership with the Youth Offending Management Board, and a review of the YOS is underway</p>
9.	Assurance Report re Children on CAMHS Waiting List
9.1	<p>PW and JR-W made a presentation to the group regarding CAMHS, children on the CAMHS waiting list and concerns around the number of children waiting for first assessment.</p> <p>The Chair queried whether they had a break-down of age, gender ethnicity etc. for children involved with CAMHS. An increase in lower secondary schools (year 7) children self-harming was noted and AEJ stated that GPs are also seeing an increase in primary school ages too, which is a huge national issue.</p> <p>JB noted that as a secondary school, there is difficulty in knowing who to contact. Currently if the school has a major concern, they send children to A&E. JB requested a pathway for schools and it was agreed that JB will meet with PW and CW to discuss a forward plan for schools.</p> <p>CW informed the group that an application bid for the trailblazer programme has been submitted, which will help schools shape their thinking and work face to face with individual children covering ten schools across LLR.</p> <p>JB noted that the key issues from the school data are obesity, domestic abuse and mental health.</p>

	<p>SF informed the group that interaction with schools was discussed at the Future in Minds Board and it was agreed to re-group and consider how schools are interacted with.</p> <p>The CAMHS Young People’s Team was discussed with the group and was noted to be meeting all targets. It was noted that although wait times have increased for specialist treatment, normal treatment will be taking place during the wait period.</p> <p>The Chair thanked PW and JTW for a very useful presentation and the group agreed that it helped understand the great work that has taken place. Recognition was also provided for work achieved across LLR and strong work with partners. CW reflected on the difference that this crisis service has made and is making.</p> <p>SI noted referral spikes during exams and transition periods. JB informed the group that New College have worked with education psychology and the programme has been very effective, but is only available for year 11s.</p> <p>CT requested a breakdown of Leicester, Leicestershire and Rutland data wherever possible and it was noted that CAMHS is a LA joint-funded team with CCG. It is not a self-sustaining service which is a vulnerability</p> <p>The group were in agreement that reassurance was received regarding the CAMHS waiting list. An improvement plan is in place and significant progress has been made. SF raised that this is early stages and sustainability of improvement is key. The group were in agreement with the LA perspective that the CAMHS waiting list stays red on LSCB Risk Register. Alignment was raised in terms of transformation programme.</p> <p>AP27/18 JB, PW and CW to meet to discuss a forward plan for schools, which supports alignment and communication to all schools</p> <p>AP28/18 JH noted that it was agreed that the LSCB Threshold review take into account access to CAMHS Thresholds and the CAMHS Traffic Light system to strengthen and ensure alignment between these three documents. It was noted that CN, Head of Safeguarding Improvement and Quality Assurance, Leicestershire County Council is currently leading on LSCB threshold review and JH will support this piece of work and report back at a future Board meeting.</p>
10.	CSE, Trafficking and Missing Executive Assurance Report
10.1	RS made presentation and provided assurance that what is expected is being done.

	<p>The Chair thanked RS for her presentation noted the big journey travelled in a short period of time. It was noted that ongoing work with the CSE, Trafficking and Missing Operation Group will be reported back at a future meeting. The next regional meeting was confirmed to be looking at vulnerabilities.</p> <p>The group agreed that they are reassured. JB noted that Education Welfare Officers (EWO) cannot track children missing from education and can only contact other EWOs where they suspect a child may be.</p> <p>The group agreed that more information is required around missing from education. AP29/18 PT and EC to discuss the tracking of missing children by EWOs to provide further information provide further assurance to the Board.</p>
11.	Conference Quoracy Report
11.1	<p>This item was discussed during Item 4 on the agenda as quoracy for Initial Child Protection Conferences (ICPCs) was noted as a critical message within the PAAG Highlight Report.</p> <p>TB presented the Conference Quoracy Report to the group and noted that a meeting took place and a number of actions were agreed. It was noted that it is a statutory requirement to attend these conferences. JB noted that her school can struggle to attend and the notice period is important, and it is essential that notifications are timely. TB stated that the use of secure emails rather than sending invitations through the post should help with this. JB countered that the best option is to contact the school directly over the phone, however TB noted that this can be a problem during school holidays. CS stated that attendance is expected from her school during holidays. The Chair agreed that every agency should have some sort of cover throughout the entire year. AP30/18 The Chair agreed to send a letter to all Board members to review what their arrangements are and look at what can be done to ensure that conferences are quorate in the future.</p> <p>CT stressed difference between Initial Child Protection Conferences; which have a tight schedule and necessitate short notice; and full Review Conference, for which members should be available and be aware of when the conference is well beforehand, and the date and time of these conferences can be negotiated.</p> <p>The group discussed next steps for this process and the need to look at creative ways of doing this was noted. TB stated that consideration around phone conferences is taking place, and IT are currently looking into this. It was agreed that this would also have to work for families.</p> <p>AEJ noted that GP's safeguarding medicals go down over the summer, from mid-July to early Sep and noted that this is a national issue.</p>

	<p>AP31/18 TB agreed to facilitate another meeting to ensure that solutions are arrived and noted that resources and costs will be considered and adequately addressed.</p> <p>The recommendations from the report were agreed by the group.</p>
12.	Private Fostering Annual Report
12.1	<p>DT presented the Private Fostering Annual Report to the group.</p> <p>DT recognised that numbers are low and under reporting is clearly in evidence. He requested that the group ensures that practitioners from their agencies are aware of the processes. It was noted that it is the duty on the LA to assess children when aware of them and identification is the challenge.</p> <p>DT made offer to go out to agencies to increase awareness if required and AP32/18 it was requested that Board managers for both LSCBs liaise to discuss and agree a communication plan to aid the distribution of Private Fostering information and to raise awareness.</p>
13.	Reflections and Next Steps
13.1	No other business was discussed.
14.	Next Meeting
14.1	6 th December 2018, Town Hall, Tea Room