

**Minutes**  
**Meeting Title:** Leicester Safeguarding Children Board Meeting  
**Date:** 6<sup>th</sup> July, 2017  
**Venue:** Room G.01, City Hall, Charles Street, Leicester

<b>Present:</b>	
The Chair – Independent Chair of the LSCB	
AT- Lay Member	ASp - Consultant/Designated Nurse, Safeguarding Children and Adults, CCG
BC - LSCB Manager	CT - Director of Social Care and Early Help, LCC
CW - Director of Nursing and Quality, Leicester City CCG	FC - Strategic Director, Children’s Services, LCC
HB – Assistant Director, CAFCASS	IB – Interim Director of Learning Service, LCC
KM - Int Head of Early Help Specialist Service and YOT Manager, LCC	LB - Ambulance Operations Manager, EMAS
MH - Deputy Head of Cluster for LLR, National Probation Service	PK - Assistant Chief Executive (Interventions), DNLR CRC Rehabilitation
PP – Head of Law, Social Care and Safeguarding, LCC	RL - Director for Adult Social Care and Safeguarding, LCC
SR - Lead Member, LCC	SI - Deputy Principal, Leicester College
SH – Director of Quality, UHL	SC - Det Superintendent, Public Protection Lead, Police
VP – Head of Professional Practice and Education	WK - Chair of LSCB Training Subgroup, NSPCC
<b>Apologies:</b>	
CS - City Primary Heads	CB – Performance Information and QA Advisor
NT - Children’s Service Manager, Barnardo’s CareFree Young Carers Service	SA - Vice Principal, Wyggeston QE College (WQEIC)
SG - Head of Service, Children’s Safeguarding , LCC	CR - Deputy Chief Nurse, UHL NHS
SCh – Lay Member	
<b>LSCB Office</b>	
PrP – Policy Officer, LSCB	ER – Training Project Officer, LLR
<b>Minutes:</b> AC, Admin and Business Support Officer	
<b>1.</b>	<b>Welcome, Introductions and Apologies.</b>
1.1.	The Chair welcomed members to the meeting and noted the apologies above.

<b>2.</b>	<b>Matters arising from the minutes of the Board meeting on 23<sup>rd</sup> March 2017</b>
2.1.	<p>The minutes of the previous meeting were accepted as an accurate record and the following was noted in relation to outstanding actions where progress had not already been noted:</p> <ul style="list-style-type: none"> <li>• 1.2 - Audit findings on impact of the Rethinking 'did not attend' are not available yet.</li> <li>• 2.1.1 – Action has been completed and RT is now attending these meetings.</li> <li>• 3.2.1 - Executive Group to review MARAC process – ToRs have now been agreed for the Executive Group which will be known as the Domestic and Sexual Violence and Abuse Executive Group, which will be supported by DVSA Ops Group who will in turn be supported by a MARAC Management Group. It was also reported that a bid by the Office of the Police and Crime Commissioner (OPCC) had been successful and have been awarded £600,000 from the Violence against Women and Young Girls Fund which will be used to fund a dedicated MARAC Chair along with other support services. SC agreed to provide a schematic drawing of the structure along with the current ToRs. A further report will be presented at a meeting later in the year. <b>AP01/17</b></li> <li>• 3.2.2 – LSCB performance indicators are being reviewed by PAAG and where assurance on MARAC sits in the new structure and what information is required needs to be considered by the LSCB. It was also confirmed that learning from the recent domestic abuse audit carried out by the multi-agency Inspectorate will be available later this year and this may provide some useful guidance.</li> <li>• 6.2.1 – Action is complete.</li> <li>• 6.2.2 – LSCB Manager and SG attended the Designated Safeguarding Leads in Education meetings.</li> <li>• 7.1 – L, L&amp;R LSCB Chairs have asked for an assurance report from the CSE Executive. It was confirmed that this matter was discussed at the CSE Executive meeting last week and it was confirmed that [REDACTED] will respond to this request.</li> <li>• All other actions were noted for discussion on today's agenda.</li> </ul>
<b>3.</b>	<p><b>Chair's Business</b></p> <ul style="list-style-type: none"> <li>- <i>Transition of responsibilities from LCC Improvement Board to LSCB</i></li> <li>- <i>Transition arrangements – CSE, Early Help and Front Door</i></li> <li>- <i>Children and Social Work Act 2017</i></li> </ul>
3.1.	<p>Reports on the recent Peer Review and the progress made since Ofsted inspected the Board in 2015 were presented to the Improvement Board. The Improvement Board accepted sufficient progress had been made and agreed that the LSCB were now fit to undertake transitional arrangements in the areas of CSE, Early Help and the front door from the Improvement Board.</p>
3.2.	<p>Children's Social Work Act 2017</p>

	<ul style="list-style-type: none"> <li>• A briefing had been provided on this subject and it was confirmed that the Association of Independent Chairs, of which Leicester LSCB is a member, had written to the minister asking for a meeting with him to seek assurance that children will be safeguarded. It was reported that the guidance which replaces Working Together 2015 is likely to come out in the New Year.</li> <li>• It was reported that the L&amp;R SCB are establishing a group with the 3 statutory partners although the LCC Operating Officer has decided not to destabilise the transition from Improvement Board to LSCB.</li> <li>• Conversations on planning will be undertaken although it was felt that it would not be appropriate to set up a separate group at this time and it was noted that there will be a 12 week consultation period once the guidance is available.</li> </ul>
<b>4.</b>	<b>Executive Chairs Group Highlight Report</b> <ul style="list-style-type: none"> <li>• JEG Terms of Reference (BC)</li> <li>• LLR Learning, Training, Development &amp; Commissioning and Delivery Group</li> <li>• PAAG Highlight Report</li> <li>• Appendix A – Multi-agency Highlight Report</li> <li>• Initial multi-agency scoping report on Disabled Children</li> </ul>
<b>4.1.</b>	<p><i>Executive Chairs Group Highlight Report</i></p> <p>The key messages in the Business Plan are to be revisited in light of report on the Peer Review and the intention is to streamline the Business Plan to ensure a clear focus on the areas of concern for Leicester City. It is intended that the revised Business Plan will be presented to the Executive on 11<sup>th</sup> September alongside the Annual Report.</p> <p>The following highlights were noted with regard to the report presented:</p> <ul style="list-style-type: none"> <li>• The 10 actions noted in the LSCB Effectiveness Review Action Plan were all noted as being completed with the exception of action 8 where it was reported that the Policy Officer role is being reviewed and is currently going through due process should this present any funding implications it will be reported back to the Executive in due course.</li> <li>• The website is continually being updated and improvements made in relation to accessibility on mobiles which was raised as an issue when it was tested by the Young Advisors.</li> <li>• It was recognised that the quality of Multi-Agency Audits has improved immensely.</li> <li>• Decisions are required on the papers presented on LLR Learning, Training, Development &amp; Commissioning and Delivery Group and the LSCB multi-agency Disabled Children’s Audit.</li> </ul>
<b>4.2.</b>	<i>JEG Terms of Reference</i>

	<p>At the last LLR Joint Executive Group the ToRs were revised and the final version was presented to the meeting for information. It was noted that the last meeting was poorly attended and it was highlighted that unless this group is properly supported by all partners, the cross-county approach would be unsuccessful.</p>
4.3.	<p><i>LLR Learning Training, Development &amp; Commissioning and Delivery Group</i>  A paper was presented by WK which asked LSCB to consider future funding for the group’s activities and outlines the options available.</p> <p>It was reported that the overall view of the group is to remain the same, and L&amp;R SCB have confirmed that they would like to stay with the current system but would like to explore where efficiencies can be made and what can be obtained for the current funding levels, with further exploration and in-depth discussions with [REDACTED] on the possibilities available.</p> <p>Further information was requested so that the LSCB are able to understand what is currently in place and what is available for the money in the current budget. The Group were asked to consider where efficiencies could be made and to report to the Board meeting in September via the JEG. <b>AP02/17</b></p>
4.4.	<p><i>PAAG Highlight Report</i>  The report highlighted the improvement made by the group over the last 12 months and the challenge faced to consider 10 cases per audit in light of capacity issues around the partnership. Regarding the disabled children audit, LPT informed that they would audit 5 cases to provide sufficient assurance.</p> <p>Following discussion PAAG were asked to ensure sufficient notification is given so that GPs can be involved in the auditing process, which will be taken back to the group. <b>AP03/17</b></p> <p>The LSCB were happy to note the report including the emerging themes from the audits and the progress which has been made.</p> <p>A request was made for the highlight report and outcomes from audits to be shared with the Health Network and this was agreed. <b>AP04/17</b></p>
4.5.	<p><i>Disabled Children Scoping Report</i>  The report provided the current picture on what the Board know about disabled children. The Board acknowledged that more needs to be done in this area of safeguarding and there was support for further work to be considered particularly around transitions as adults services are quite different to children’s services. The need to consider how disabled children/young people are engaged in this piece of work was also identified.</p> <p>It was accepted that the EHCP is also to be considered particularly as Education are being asked to take the lead when in fact education only forms a small part of this.</p> <p>It was agreed that discussion on this area warrants more time and should include representatives from both adults and children’s services as well as seeking views from practitioners. There was also consideration of an invitation being extended to Rainbows to present the findings of their recent research which looks at the rights of the child and parent when a child reaches 18.</p>

	<p>It was therefore recommended that a half-day session would be arranged in order to obtain a shared understanding of the profile of disabled children, their needs and implications for safeguarding for the city LSCB and to share any learning emerging from this with L&amp;R LSCB and their work in relation to disabled children. <b>AP05/17</b></p> <p>CW informed that a focus on disabled children could be included in an LLR event currently being planned for the Women and Children’s Strategy Group and this could then feed into the pool of information.</p> <p>Members were informed that the summary briefing of the LSCB disabled children audit has been circulated and is also available on the website.</p>
	<b>Comfort Break</b>
<b>5.</b>	<b>Early Help Thematic Assurance Report</b>
5.1.	<p>Presentation was made by JDF to inform the Board on Early Help Services following recent remodelling which has resulted in changes to the local offer and a round table discussion was held for partners to discuss how assured they are that good progress has been made in their own organisations, in early help in the last 6 months.</p> <p>Probation reported that in recent years there has been a move to a child protection model and the service has lost the social care aspect of their work as a result there has been fewer referrals into early help services and there is less thought about what else could be provided. MH to meet with JD in order help refocus NPS staff knowledge on early help services. <b>AP06/17</b></p> <p>There had been some confusion around the use of the term ‘early help’, to avoid confusion the service will now be known as Early Intervention around Mental Wellbeing and a further procurement process will be undertaken.</p> <p>Capacity of the early help service to respond was questioned particularly in light of the possibility of further cuts and the impact they may have on safeguarding. It was noted that services are currently being monitored to ensure support is being provided to families most in need, and this issue is currently noted on the LSCB Risk Register. A report will be brought back to the LSCB if any concerns arise.</p> <p>The Board noted the report presented and progress that has been made to date and requested that a further report is submitted to the Board in 6 months’ time. <b>AP07/17</b></p>
<b>6.</b>	<b>Prevent – Responding to the Prevention of Radicalisation in Leicester</b>
6.1.	Overview of Prevent was presented by WB and a copy of the presentation will be sent to all members. <b>AP09/17</b>

6.2.	<p>It was noted that in Leicester Health and Social Care share chairing duties of the Channel Panel which is unique.</p> <p>The following actions were noted from discussions:</p> <ul style="list-style-type: none"> <li>• Presentation to be made at Education meeting taking place next week. <b>AP09/17</b></li> <li>• Consideration as to how the message can be disseminated at JEG and for the JEG to consider what information and assurance is required from the Prevent Group for the Board. <b>AP10/17</b></li> <li>• Ofsted presentation which has previously been made to faith schools about British Values, what their responsibility is and what work is being undertaken elsewhere is to be sent to BC for dissemination to all schools. <b>AP11/17</b></li> <li>• Details of the meeting taking place at [REDACTED] which will look at how Channel works to be forwarded to BC by WB to pass onto AT so that she can attend. <b>AP12/17</b></li> </ul>
7.	<p><b>Feedback from other Strategic Partnerships and Partners</b></p> <ul style="list-style-type: none"> <li>• CQC Report</li> <li>• Children’s Trust Headlines – Bullying and FGM</li> <li>• HMIC Child Protection inspection</li> </ul>
7.1.	<p><b>CQC report:</b> MR from LPT provided an update:</p> <ul style="list-style-type: none"> <li>• 4 areas of concern where highlighted at the contract performance meeting (the CQC are returning in October).</li> <li>• Two actions are assured as being complete: Risk assessment in care plans and reduction in waiting times for treatment and access.</li> <li>• The update report highlighted the rise in demand and sets out some timelines for completion of actions as well as consideration for longer term plans.</li> <li>• LPT have decided to put resources into assessment.</li> <li>• There is a requirement to change the model currently in place, and the ‘Thrive’ model is the most promoted model.</li> <li>• CPM agreed that LPT should direct attention to ensuring risk is understood and is being well managed and that a multi-agency team should be created to take forward the programme of work.</li> <li>• Peer review to be undertaken prior to revisit from CQC.</li> </ul>
7.2.	<p>The following was raised at the Board in relation to the update:</p> <ul style="list-style-type: none"> <li>• Whether referring young people out of area for things such as assessments has been considered to relieve some of the immediate pressures which was confirmed.</li> <li>• Multi-agency group needs to be considered as ‘Future in Mind’ is quite a small group and may not be able to deal with the issues and there is not the ‘buy in’ from all the partners. This was supported in principle by Board members.</li> </ul>

	<ul style="list-style-type: none"> <li>• Consideration of the connections between CAMHS and the early help assessment to see if that process is working as it should.</li> <li>• Concern raised about the quality of the practice and the impact that it has on the children and young people is not included in the paper the Board would like to know more about. MR informed the Board that this is recognised and work is ongoing but Mark is not in a position to answer this question currently.</li> </ul>
7.3.	<p>Query was raised as to what work had already taken place and whether the internal audit had started. It was unclear what progress had been made to date and AS agreed to have a discussion with CW about progress as well as indicative timescales and AS agreed to provide an update for the Board meeting. <b>AP13/17</b></p> <p>MR was asked to provide a further progress report to the Board on progress when available, although it was hoped that this would be sometime within the next 6 months. <b>AP14/17</b></p>
7.4.	<p><b>Children’s Trust Headlines:</b></p> <ul style="list-style-type: none"> <li>• SR provided an overview of how focused items such as FGM are discussed at the Children Trust.</li> <li>• It was noted that reporting back has been a problem in relation to what change has resulted from these focused sessions although there is confidence that work has been undertaken.</li> <li>• LSCB members were asked to inform the Children Trust if there were any areas which may be appropriate for discussion at a focus session.</li> </ul>
7.5.	<p><b>HMIC Child Protection Inspection:</b></p> <ul style="list-style-type: none"> <li>• There were positive headlines: Leicestershire was the best inspected so far, although there are still issues particularly around the risk assessment of CSE and work on this has already been undertaken.</li> <li>• The biggest issue was about downgrading of DV cases from high risk by specialists looking at the cases and this process has now been stopped, which has impacted on MARAC and further work is required in this area.</li> <li>• Timeliness to respond to reports from frontline services (specialist services are not affected) which is a national problem and not unique to Leicestershire.</li> <li>• All recommendations have been implemented by the service prior to publication of the report.</li> </ul> <p>The Board noted the report and thanked SC for the feedback and also noted the partnership engagement which has aided the attainment of this good report. JM is to write to Police Constable to request a copy of the Improvement Plan and update on progress to date. <b>AP15/17</b></p>
8.	<p><b>LSCB Reports 2016/2017</b></p> <ul style="list-style-type: none"> <li>• LSCB Budget</li> <li>• Risk Register</li> </ul>

	<ul style="list-style-type: none"> <li>Progress on LSCB Annual Report/Business Plan<sup>1</sup></li> </ul>
8.1.	<p><i>LSCB Budget</i></p> <p>The meeting was informed that some invoices still remain unpaid for the period 2016-2017 and that the Board budget is in a better place than it was previously. It was suggested that FC bring main funding partners together to discuss the budget which should be completed in time for the next Board meeting. <b>AP16/17</b></p>
8.2.	<p><i>Risk Register</i></p> <p>The risk register has been redesigned and a check was done to ensure that concerns from the Improvement Board Risk Register were included in the LSCB risk register.</p> <p>In relation to risk around CSE it was reported that the CSE Executive had met and discussed the letter sent by the Independent Chairs. A draft response has been written and will be sent to the Independent Chairs in due course.</p>
8.3.	<p>The Board was informed that:</p> <ul style="list-style-type: none"> <li>The Police are in the process tendering for SARC services for both Adults/Paediatric.</li> <li>CQC inspection on Turning Point is to be added to agenda of the next Board meeting. <b>AP17/17</b></li> <li>The LSCB manager has been asked to attend the LLR Trilogy of Risk (meeting asked to change the name) meeting along with a representative from Children Social Care.</li> <li>Business Plan is to be revised in light of the peer review recommendations.</li> <li>Board members were asked to consider the emails sent out about government consultations taking place, particularly on sentencing for cruelty. <b>AP18/17</b></li> <li>SEND inspection is taking place in Rutland.</li> </ul>
<b>9.</b>	<b>Meeting Close</b>
9.1.	<p><b>Next Meeting(s):</b></p> <p>Friday 29<sup>th</sup> September 2017, 9.15am-12.30pm - Room G.02, Ground Floor, City Hall and  Friday 29<sup>th</sup> September 2017 (Development Day), 1.15pm - 4.30pm - Room G.02, Ground Floor, City Hall  Thursday 30<sup>th</sup> November 2017, 9.15am-12.30pm - Room G.02, Ground Floor, City Hall</p>

<sup>1</sup> Progress on LSCB Annual Report and Business Plan included Executive Chairs Report